<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Our Services and Transactions</th>
<th>Responsible Officer</th>
<th>Our Service Standard Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Providing policy support and guidance to KVIC and MGIRI as and when required</td>
<td>Shri Samar Nanda (Deputy Secretary) 23062745</td>
<td>55</td>
</tr>
<tr>
<td>2.</td>
<td>Approval of proposals from KVIC and MGIRI for participation in international exhibitions.</td>
<td></td>
<td>55</td>
</tr>
<tr>
<td>3.</td>
<td>Release of funds to KVIC and MGIRI under different schemes</td>
<td></td>
<td>55</td>
</tr>
<tr>
<td>4.</td>
<td>Approval of new proposals from KVIC and Coir Board for development of traditional industries clusters under SFURTI</td>
<td></td>
<td>55</td>
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<tr>
<td>5.</td>
<td>Scheme of promotion of Innovation, Entrepreneurship and Agro-Industry (ASPIRE)</td>
<td></td>
<td>120</td>
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<tr>
<td>6.</td>
<td>Approval of proposal under International cooperation scheme</td>
<td>Dr. P.G.S.Rao (Director) 23063198</td>
<td>60</td>
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<tr>
<td>7.</td>
<td>Release of funds under marketing assistance scheme to implementing agency i.e. National Small Industries Corporation(NSIC), a PSU of GoI</td>
<td></td>
<td>16</td>
</tr>
<tr>
<td>8.</td>
<td>Release of funds under performance and credit rating scheme to implementing agency i.e. National Small Industries Corporation (NSIC), a PSU of GoI</td>
<td></td>
<td>16</td>
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<tr>
<td>9.</td>
<td>Udyog Aadhar</td>
<td></td>
<td>Instantly</td>
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<tr>
<td>10.</td>
<td>Release of fund to NSIC for implementations of National SC/ST Hub</td>
<td></td>
<td>30</td>
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<tr>
<td>11.</td>
<td>Approval of Proposals of Coir Board for participation in international exhibitions.</td>
<td>Shri R.R.Meena (Deputy Secretary) 23062736</td>
<td>75</td>
</tr>
<tr>
<td>12.</td>
<td>Providing policy support and guidance to Coir Board as and when required</td>
<td></td>
<td>35</td>
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<tr>
<td>13.</td>
<td>Release of funds to Coir Board under different schemes</td>
<td></td>
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<tr>
<td>14.</td>
<td>Release of funds to Credit Guarantee Fund Trust for Micro, Small Enterprises (CGTMSE)</td>
<td>Shri Anshuman Mohanty (Director) 230611197</td>
<td>30</td>
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<tr>
<td>15.</td>
<td>Release of funds under MSE-CDP</td>
<td>Shri R. K. Rai, (Director) 23062561</td>
<td>30</td>
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<tr>
<td>16.</td>
<td>Credit Linked Capital Subsidy for technology upgradation of micro and small enterprises in select sub-sectors / products approved under the Credit Linked Capital Subsidy Scheme(CLCSS)</td>
<td>Shri Anshuman Mohanty (Director) 23061197</td>
<td>30</td>
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<tr>
<td></td>
<td><strong>Release of funds (Grant-in-Aid) by O/o DC(MSME) to MSME-Tool Rooms/Technology Development Centres</strong></td>
<td><strong>Shri R. K. Rai, (Director) 23062561</strong></td>
<td><strong>30 days</strong></td>
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<td>17.</td>
<td><strong>Approval of proposals under IPR (NMCP scheme)</strong></td>
<td><strong>Shri Vijay Kumar (Director) 23062215</strong></td>
<td><strong>90 (Subject to complete application submitted by the Unit)</strong></td>
</tr>
<tr>
<td>18.</td>
<td><strong>Approval of proposals under National Manufacturing Competitiveness Programme (NMCP) schemes (Design Clinic, Lean Manufacturing, TEQUP, QMS/QTT, ICT)</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
<td><strong>Shri Sudhir Garg, JS&amp;ADC (SG), 23062241</strong></td>
</tr>
<tr>
<td></td>
<td><strong>1. Desk Top Assessment</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
</tr>
<tr>
<td></td>
<td><strong>2. Site Assessment/Rating</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
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<td></td>
<td><strong>Lean Manufacturing:</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
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<tr>
<td></td>
<td><strong>1. In principle approval of Minis Clusters.</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
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<tr>
<td></td>
<td><strong>2. Approval of SPVs</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
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<tr>
<td></td>
<td><strong>Design Clinic:</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
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<tr>
<td></td>
<td><strong>1. In principle approval of design Projects at PAP level</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
</tr>
<tr>
<td></td>
<td><strong>2. Approval of Design Projects at PMAC</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
<td><strong>Financial Support to MSMEs in ZED Certification Scheme:</strong></td>
</tr>
<tr>
<td>19.</td>
<td><strong>Prompt Grievance Redressal</strong></td>
<td><strong>1. Dr. P.G.S.Rao, Dir. <a href="mailto:gs.perni@nic.in">gs.perni@nic.in</a> 23063198</strong></td>
<td><strong>30</strong></td>
</tr>
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<td></td>
<td><strong>2. Shri L. Haokip, Dir, <a href="mailto:lhaokip@nic.in">lhaokip@nic.in</a> 23061431</strong></td>
<td><strong>2. Shri L. Haokip, Dir, <a href="mailto:lhaokip@nic.in">lhaokip@nic.in</a> 23061431</strong></td>
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<td><strong>3. Shri A.K.Chaube, D.S, <a href="mailto:ak.chaube@nic.in">ak.chaube@nic.in</a> 23061636</strong></td>
<td><strong>3. Shri A.K.Chaube, D.S, <a href="mailto:ak.chaube@nic.in">ak.chaube@nic.in</a> 23061636</strong></td>
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<td><strong>4. Shri. Samar Nanda, D.S, <a href="mailto:samar.nanda@nic.in">samar.nanda@nic.in</a> 23062745</strong></td>
<td><strong>4. Shri. Samar Nanda, D.S, <a href="mailto:samar.nanda@nic.in">samar.nanda@nic.in</a> 23062745</strong></td>
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<td><strong>5. Shri R.R. Meena,DS, <a href="mailto:rajar.meena@nic.in">rajar.meena@nic.in</a> 23062736</strong></td>
<td><strong>5. Shri R.R. Meena,DS, <a href="mailto:rajar.meena@nic.in">rajar.meena@nic.in</a> 23062736</strong></td>
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<td></td>
<td><strong>6. Dr. O. P. Mehta, Dir, <a href="mailto:opmehta@dcmsme.gov.in">opmehta@dcmsme.gov.in</a> Tel: 23063363</strong></td>
<td><strong>6. Dr. O. P. Mehta, Dir, <a href="mailto:opmehta@dcmsme.gov.in">opmehta@dcmsme.gov.in</a> Tel: 23063363</strong></td>
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