

No.4(4)/2012-IC
Government of India
Ministry of Micro, Small & Medium Enterprises
(IC Section)

Udyog Bhawan, New Delhi – 110011
Dated: 20th September, 2012

OFFICE MEMORANDUM

Sub: Proposals seeking financial assistance under International Cooperation (IC) Scheme of Ministry of Micro, Small and Medium Enterprises – Timely submission of proposals.

Under the International Cooperation (IC) Scheme, a Plan Scheme of this Ministry, financial assistance is provided on reimbursement basis to the State/Central Government Organizations, Registered Societies/Trusts & Organizations etc. which are associated with the MSME for i) deputation of MSME business delegations to other countries for facilitating joint ventures, improving market of MSMEs products; ii) participation by Indian MSMEs in international exhibitions, trade fairs and buyer-seller meets in foreign countries; and iii) holding international conferences and seminars in India on topics and themes of interest to the MSMEs.

2. The proposals complete in all respects seeking financial assistance under International Cooperation (IC) Scheme for participation in international events should normally be submitted by the applicant organizations 2-3 months prior to the scheduled date of commencement of the event so that the Ministry could have sufficient time for scrutiny, processing and approval of the proposals. This would also enable the Ministry to convey the decision with respect to the application well in time before the event.

3. It has been observed that the above time schedule is not being followed and the applicant organizations continue to submit the applications, and in most cases incomplete, just before the commencement of the event.

4. It is, therefore, reiterated that applications seeking financial assistance under the IC Scheme should reach the Ministry at least 2-3 months before the commencement of the event for which assistance is sought. Non-compliance of this time schedule may lead to rejection of the proposals and such proposals will not be placed before the Screening Committee for consideration.

(M.L. Sharma)
Under Secretary to the Govt. of India
Tel. 2306 3293, Fax: 23063526

Office of DC, MSME [Shri J.P. Singh, Senior Technical Director, NIC-DC (MSME)], Computer Centre, Nirman Bhawan, New Delhi with the request to kindly up-load the above instructions on the public portal of this Ministry under IC Scheme.

Copy to: MSME-DIs (as per list enclosed) with the request to kindly bring it to the notice of all Associations/Organisations for strict compliance.

Copy for information to:

1. PSO to Secretary (MSME)
2. PPS to JS (CKM)
3. PS to EA
4. JDC (PG), O/o DC, MSME
5. Director (Fin.), NSIC